



Degree Application Package

Fall | Spring | Summer

ASSOCIATE DEGREES • BACHELOR DEGREES

Ready to take the next step? Apply today!

Your Key To A Brighter Future

Tel: +1 (721) 542-5171 WhatsApp: +1 (721) 523-4786

Email: admission@usm.sx

www.usm.sx

BEFORE YOU BEGIN

Application Checklist

Please confirm you have the following items ready before submitting your application. Incomplete applications may delay processing. A **non-refundable application fee of \$25** must be paid to USM to finalize your submission. A **late fee of \$40.00** will be charged for applications submitted after the deadline.

APPLICATION DEADLINES

SPRING: November 9th

SUMMER: April 9th

FALL: July 9th

FIRST-TIME APPLICANTS

Applicants must submit the following:

- ☐ Completed Application Form with
- ☐ Paid Application Fee
- ☐ Official High School Diploma
 - a. HAVO or VWO Diploma; or
 - b. CXC/CSEC Certificate with at least five (5) General Proficiency subjects (Grades I–III), including English; or
 - c. Diplôme du Baccalauréat Général, Relevé des Notes, and Livre Scolaire (with official English translations) or
 - d. GED Diploma and Official GED Results.
- ☐ Official High School Transcript
- ☐ Scholastic Aptitude Test (SAT) Scores, (if taken/applicable)
- ☐ Two (2) Recent Passport-Sized Photographs
- ☐ Valid Government-Issued Photo Id
 - ☐ (Passport or National ID Card – original to be verified at USM)
- ☐ Personal Essay (200–250 words)
- ☐ Affidavit of Financial Support and Supporting Documents
- ☐ Proof of Residency / Original Detailed Registration Form (*no older than 3 months*)

TRANSFER APPLICANTS

(Students with 12 or more college credits)

In addition to the above listed, applicants must submit the following: along with application form and application fee

1. Official Transcript(s) and course descriptions from all previously attended colleges or universities.
Note: Official transcripts must be sent directly from the institution to the Admissions Office at USM.

RETURNING STUDENTS

(Previously graduated or Students previously enrolled and out for more than 1 year/ 3 consecutive semesters)

- ☐ Completed Application Form
- ☐ Paid Application Fee
- ☐ Official Transcript and Qualifications if college courses were taken while out
- ☐ Personal Essay (*indicating what was done during the absent period away from USM*)
- ☐ Updated documents which were missing from previous enrollment

Personal Information

SEMESTER APPLYING FOR

- ☐ Spring | Year: _____
- ☐ Summer | Year: _____
- ☐ Fall | Year: _____

OFFICE USE ONLY:

- ☐ New _____
- ☐ Returning _____
- Student ID Number _____

Last Name

First Name

Middle Name

Maiden Name (if applicable)

Date of Birth (mm/dd/yyyy)

Gender

Nationality

Country of Birth

Telephone

WhatsApp

Residential Address

Email Address

RESIDENCY STATUS - CITIZENSHIP

- ☐ Dutch National
- ☐ French National
- ☐ Permanent Resident
- ☐ Temporary Resident
- ☐ Other _____

IDENTIFICATION INFORMATION

ID Number

Passport Number

Emergency Contact (Name & Phone)

Relation to Student

Program of Interest

ASSOCIATE DEGREES

- ☐ Associate of Arts in Business
- ☐ Associate of Arts in Hospitality & Tourism Management
- ☐ Associate of Arts in General Liberal Arts
 - ☐ General Studies: Humanities and Social Sciences
 - ☐ Math & Science
- ☐ Associate of Science in Networking & Digital Technology

BACHELOR'S DEGREES (UVI@USM)

- ☐ Bachelor of Business Administration
 - ☐ Accounting
 - ☐ Management
- ☐ Bachelor of Arts in Social Work
- ☐ Bachelor of Arts in Elementary Education
- ☐ Other _____

Educational History

HIGHEST ACADEMIC ACHIEVEMENT

Institution

Year Graduated / Left

Degree / Qualification (if obtained)

PREVIOUS HIGH SCHOOL ATTENDED

School Name

Year Graduated / Left

Personal Statement

Please submit a 200 – 250-word personal essay, either in writing or by email, describing:

- ☐ Why you wish to attend USM
- ☐ Your educational and career goals
- ☐ How this program will help you achieve them
- ☐ Any experiences or achievements you would like us to know about

Affidavit of Financial Support

Sponsor Full Legal Name

Relationship to Applicant

Employer

Address

Telephone

Annual Income

Signature

Date (mm/dd/yyyy)

INSTRUCTIONS FOR COMPLETING THE AFFIDAVIT OF FINANCIAL SUPPORT

The affidavit must be thoroughly and accurately completed. Please type or clearly print in black or blue ink. Supporting evidence of financial resources must be attached to the affidavit. An original letter on official stationery is required from a bank or other financial institution. The letter must show the sponsor's savings deposit, certificates of deposit, or other types of accounts containing readily available funds. Information provided by the bank should state (1) date account(s) opened, and (2) amount of funds in the account(s). The letter from the sponsor's employer must state (1) date and nature of employment, (2) salary paid, and (3) whether the position is permanent or temporary.

ASSOCIATE'S DEGREE

Tuition	\$ 157 - \$ 190 (per credit)
Books and Supplies	\$ 500 (estimate cost)
General Fee	\$ 100
Registration Fee	\$ 15

BACHELOR'S DEGREE

Tuition	\$ 489 (per credit)
General/Registration fee per semester	\$ 150

Tuition rates may be subject to change

Certification

I certify that the information provided in this application and all supporting documents are true, accurate, and complete to the best of my knowledge.

Applicant Signature

Date

BANK TRANSFER INFORMATION:

XCG:

*The Windward Islands Bank Ltd. Sint Maarten
University of St. Maarten Foundation
Account: 80969307*

USD:

*The Windward Islands Bank Ltd. Sint Maarten
University of St. Maarten Foundation
Account: 80969100*

NEED HELP?

Contact Us

Tel: +1 (721) 542-5171

WhatsApp: +1 (721) 523-4876 (523-4USM)

Email: admission@usm.sx

www.usm.sx

WHY USM?

✓ Affordable

✓ Flexible Payment Plans

✓ Small Class Sizes

✓ Personal Attention

✓ Transferable credits

Your Key To A Brighter Future
