



ASSOCIATE OF ARTS IN BUSINESS - MANAGEMENT

About the Program

The **Associate of Arts in Business with a concentration in Management** is both an Academic and Business – oriented program that allows the students to acquire all necessary skills, concepts, and experiences to continue their studies for a Bachelor of Arts in a Business degree; or to be employed in a variety of positions within the Business field as a starting professional.

The program educates the student in depth towards the field of business, including accounting. In addition, a solid foundation is offered in the related fields such as Business Management and Information Communication Technology. As a result of this, a Business graduate can also relate, anticipate and communicate in the business environment.

In order to meet the laid down objectives USM uses the internationally renowned PEARSON/BTEC curriculum for Business with a concentration in Management. Upon completion of this program student will earn the internationally British Higher National Diploma (Level 5) in Business next to their USM Associate of Arts Degree.

The Higher National Diploma together with the Associates of Arts in Business provides a solid grounding in Business which students can build on should they decide to continue their studies beyond this stage. **The program starts the 1st of September 2021 and last day of Registration for this program will be the 31st of August 2026. Last date of Certification will be the 31st of August 2029.**

For More Information

Persons interested in applying to the program should consult with the Admissions Department at the University of St. Martin.

Tuition and Fees (Academic Year)

Application Fee	\$ 25
Tuition Cost per credit	\$ 157 or \$ 190
Registration fee (per semester)	\$ 15
General fee (per semester)	\$ 100
Administration fee (per semester)	\$ 250

There are additional costs for this program such as travel, and courses taken abroad. Students should consult the Division Head or Advisor on this matter.

Admission Steps

- Complete your Application form
 - \$ 25 application fee
- Submit the relevant supporting documents:
 - Original High school diploma
 - Original High school transcripts (must be sealed and stamped)
 - Exam results (CXC /HAVO /GED /BAC results (if applicable))
 - Personal Essay
 - Two (2) passport pictures
 - Copy of Passport (Verified at USM)
 - Proof of Residency/ Registration form
 - Affidavit of financial support (Forms available at the USM)
- Submit your application before the deadline
- Meet all USM's acceptance criteria
(Additional requirements not listed here may be necessary for admittance to this program.)
- Sit the Placement Exams
- Meet with your Division Head/Coordinator before registering for classes
- Start your classes!
- International Students should apply a semester prior to the date of desired enrollment.*

Academic Calendar and Application Deadlines

Semester	Admissions Deadline:
Fall (August – December)	July 8 th 2021
Spring (January – May)	November 8 th 2021
Summer (June – August)	April 8 th 2022



Approved Center



ASSOCIATES OF ARTS IN BUSINESS - MANAGEMENT

GENERAL COURSE REQUIREMENTS (20/21 Credits)	Credit	PRE-REQUISITES	PARADIGM Recommended Plan of Study	
- Freshman Development Seminar*	1			
Humanities			YEAR 1	Semester 1
- (ENG 111) English Composition 1*	3	ENG 011, 012	FDS 100*	1
- (ENG 112) English Composition 2*	3	ENG 111	ENG 111*	3
- (Unit 17) Professional Identity and Practice	3		MAT 141*	4
			ECO 221*	3
			Unit 1	3
			Unit 2	3
			Unit 17	3
	9/10			(20)
Mathematics/Social Sciences			YEAR 1	Semester 2
- (ECO 221) Introduction to Macro-Economics*	3	MAT 021, 022	ENG 112*	3
- (MAT 141) College Algebra*	4	MAT 021, 022	MAT 231	4
- (MAT 231) Intro to Statistics*	4	MAT 141	Unit 3	3
			Unit 4	3
			Unit 5	3
			Unit 6	3
			Unit 7	3
	11			(22)
MAJOR COURSE REQUIREMENTS Level 4 HNC			YEAR 2	Semester 3
- (Unit 1) Business and the Business Environment	3		Unit 18*	3
- (Unit 2) Marketing Process and Planning	3		Unit 20	3
- (Unit 3) Human Resource Management	3		Unit 24	3
- (Unit 4) Leadership and Management	3		Unit 25	3
- (Unit 5) Accounting Principles	3	ECO 221, MAT 231	Unit 26	3
- (Unit 6) Managing a Successful Bus Project (P-set)	3	Unit 1, Unit 3		
- (Unit 7) Business Law	3			
- (Unit 18) Work experience*	3	Unit 17		
	24			(15)
MAJOR COURSE REQUIREMENTS Level 5 HND			YEAR 2	Semester 4
- (Unit 19) Research Project (Pearson-set)*	6		Unit 29	3
- (Unit 20) Organisational Behaviour	3		Unit 48	3
- (Unit 24) Understanding and leading change	3		Unit 19	6
- (Unit 25) Global Business Environment	3		BUS 250*	5
- (Unit 26) Principles of Operational Management	3			
- (Unit 29) Managing and Running a Small Business	3			
- (Unit 48) Customer Value Management	3			
- (BUS 250) Internship*	5			
	29			(17)
General Credits Requirement	20/21	*Summer course possible when offered		
Major Credits Requirement	53			
Minimum Total Credits Required for Degree	73/74			