



ASSOCIATE OF ARTS IN BUSINESS - ACCOUNTING & FINANCE

About the Program

The Associate of Arts in Business with a concentration in Accounting and Finance is both an Academic and Business – oriented program that allows the students to acquire all necessary skills, concepts, and experiences to continue their studies for a Bachelor of Arts in an Accounting Finance degree or to be employed in a variety of positions within the Accounting and Finance field as a starting professional.

The program educates the student in depth towards the field of business and then more specific Accounting and Finance, including Financial Reporting, Management- and Financial Accounting, Operations Management, Research and an Internship. As a result of this, a Business graduate can also relate, anticipate and communicate in the Business Environment.

In order to meet the laid down objectives USM uses the internationally renowned PEARSON/BTEC curriculum for Business with a concentration in Accounting and Finance. Upon completion of this program students will earn the internationally recognized British Higher National Diploma level 5 in Accounting and Finance next to their USM Associate of Arts degree in Business.

The higher National Diploma together with the Associates of arts degree in Business provides a solid grounding in Business which students can build on should they decide to continue their studies beyond this stage. **The program starts the 1st of September and last date of Registration will be the 31st of August 2026. Last date of Certification will be the 31st of August 2029.**

For More Information

Persons interested in applying to the program should consult with the Admissions Department at the University

Tuition and Fees (Academic Year)

Application Fee	\$ 25
Tuition Cost per credit	\$ 157 or \$ 190
Registration fee (per semester)	\$ 15
General fee (per semester)	\$ 100
Administration fee (per semester)	\$ 250

There can be additional costs for this program such as travel, and courses taken abroad. Students should consult the Division Head or Advisor on this matter.

Admission Steps

- Complete your Application form
 - \$ 25 application fee
- Submit the relevant supporting documents:
 - Original High school diploma
 - Original High school transcripts (must be sealed and stamped)
 - Exam results (CXC /HAVO /GED /BAC results (if applicable))
 - Personal Essay
 - Two (2) passport pictures
 - Copy of Passport (Verified at USM)
 - Proof of Residency/ Registration form
 - Affidavit of financial support (Forms available at the USM)
- Submit your application before the deadline
- Meet all USM's acceptance criteria (Additional requirements not listed here may be necessary for admittance to this program.)
- Sit the Placement Exams
- Meet with your Division Head/Coordinator before registering for classes
- Start your classes!
- International Students should apply a semester prior to the date of desired enrollment.*

Academic Calendar and Application Deadlines

Semester	Admissions Deadline:
Fall (August – December)	July 8 th 2021
Spring (January – May)	November 8 th 2021
Summer (June – August)	April 8 th 2022



Approved Center



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GENERAL COURSE REQUIREMENTS (20/21 Credits)	Credit	PRE-REQUISITES	PARADIGM Recommended Plan of Study	
- Freshman Development Seminar*	1			
Humanities			YEAR 1	Semester 1
- (ENG 111) English Composition 1*	3	ENG 011, 012	FDS 100*	1
- (ENG 112) English Composition 2*	3	ENG 111	ENG 111*	3
- (Unit 17) Professional Identity and Practice	3		MAT 141*	4
			ECO 221*	3
			Unit 1	3
			Unit 2	3
			Unit 17	3
	9/10			(20)
Mathematics/Social Sciences			YEAR 1	Semester 2
- (ECO 221) Introduction to Macro-Economics*	3	MAT 021, 022	ENG 112*	3
- (MAT 141) College Algebra*	4	MAT 021, 022	MAT 231*	4
- (MAT 231) Intro to Statistics*	4	MAT 141	Unit 3	3
			Unit 4	3
			Unit 5	3
			Unit 6	3
			Unit 7	3
	11			(22)
MAJOR COURSE REQUIREMENTS Level 4 HNC			YEAR 2	Semester 3
- (Unit 1) Business and the Business Environment	3		Unit 18*	3
- (Unit 2) Marketing Process and Planning	3		Unit 20	3
- (Unit 3) Human Resource Management	3		Unit 21	3
- (Unit 4) Leadership and Management	3		Unit 22	3
- (Unit 5) Accounting Principles	3	ECO 221, MAT 231	Unit 29	3
- (Unit 6) Managing a Successful Bus Project (P-set)	3	Unit 1, Unit 3		
- (Unit 7) Business Law	3			
- (Unit 18) Work experience*	3	Unit 17		
	24			(15)
MAJOR COURSE REQUIREMENTS Level 5 HND			YEAR 2	Semester 4
- (Unit 19) Research Project (Pearson-set)*	6		Unit 19*	6
- (Unit 20) Organisational Behaviour	3		Unit 23	3
- (Unit 21) Financial Reporting	3		Unit 26	3
- (Unit 22) Management Accounting	3		BUS 250*	5
- (Unit 23) Financial Management	3			
- (Unit 26) Principles of Operations Management	3			
- (Unit 29) Managing and Running a Small Business	3			
- (BUS 250) Internship*	5			
	29			(17)
General Credits Requirement	20/21	*Summer course possible when offered		
Major Credits Requirement	53			
Minimum Total Credits Required for Degree	73/74			